

Community outreach volunteer

Role

Community Outreach Volunteers play a key role in raising awareness of VOCAL and our work across the local community. You will support our engagement efforts by representing VOCAL at events, promoting our services and ensuring our materials and training opportunities are effectively shared within the community



Location

Various community venues and outreach locations in Midlothian.

Role description

- Helping to distribute VOCAL's leaflets, posters and promotional materials in agreed community venues
- Keeping track of stock levels and ensure materials are visible, relevant and up-to-date
- Representing VOCAL at local fairs and outreach events and raise awareness of the support we offer to unpaid carers
- Building a positive relationship with local venues, organisations and individuals
- Staying informed about VOCAL's mission, services and updates

Expectations

- Good communication and interpersonal skills
- Friendly, approachable and comfortable with speaking with the public
- Ability to volunteer independently and as a part of a team
- An interest in community engagement and supporting unpaid carers
- Co-operation with tasks pertinent to your role
- Willingness to attend induction and ongoing training
- Sensitive approach to confidential information received as part of your volunteering role
- Adherence to organisational policies and procedures, including safeguarding and data protection protocols
- Understanding of and commitment to the vision, mission and aims of VOCAL
- An understanding of carers' needs and the difficulties they face

Commitment

Flexible - ideally at least 3 hours per month

Support

- Group induction with other VOCAL volunteers, delivered by Volunteer Engagement and Co-ordination Officer
- Role-specific training with line manager
- You will be given regular guidance and support by your volunteer manager as needed. During this support any relevant training that may be helpful will be identified and you will be
- offered suitable development opportunities to support you in your role. You will be invited to regular meetings with your peers.

Other benefits

- Invited to bi-annual volunteer social events, volunteer forums and other ad-hoc functions
- Out-of-pocket expenses reimbursed (pre-agreed)
- Be part of a friendly and supportive team making a real difference

VOCAL Edinburgh Carers' Hub

60 Leith Walk, Edinburgh, EH6 5HB

T 0808 196 6666 | E centre@vocal.org.uk

Scottish Charity: SC020755. Company Registration: SC183050.

vocal.org.uk